Job Description

Title: TRAINEE: Information Security
Department: Global Technology Services, Hong Kong

SG CIB is the Corporate and Investment Banking arm of the Societe Generale Group. Present in over 50 countries across Europe, the Americas and Asia. SG CIB provides corporate, financial institutions, investors and public sector clients with value-added integrated financial solutions.

The Operational Risk and Security team (OSM) manages the initiatives and monitoring of security and operational risks of the global infrastructure. It assures:

- the definition of security policies and supervises their implementation in the other team and propose a risk-oriented approach to security
- the development of the security community internationally and the security awareness among Global Technology Services (GTS)
- the measurement of the compliance level to the security standards

Main Responsibilities:

The main responsibility of this position is to develop and enhance the communication of Infrastructure team internally and externally with counterparts and clients.

This Trainee will also be asked to engage in operational duties of the regional OSM team, and manage some transformation and security projects within Infrastructure team.

This Trainee will be involved in the following projects:

- SIGMA – a global security programme to enhance the operational security management of SG. It involves implementation of new security tools and processes, as well as improving the existing processes
- Managerial Supervision Project – a complete review of the permanent supervision controls in place, to make them more effective and efficient

This position requires a certain level of autonomy, with coaching and guidance provided by more senior members in the team, as well as the manager. Follow ups on various projects and objectives will be done on a regular basis.

The Trainee will be responsible of:

- Meetings organization
- Requirements gathering
- Roadmap definition
- Templates proposition
- Regular reporting
- Projects management and documentation

Your Profile:

- Hold a relevant Bachelors or Masters degree in Computer Science, Engineering, Information Technology or similar
- Practical experience in infrastructure security in other sizable organizations, with project management skills and experience is a plus
- Knowledge on IT infrastructure, including Servers (Unix, Windows), Desktops, Network, Information Security Framework, etc.
- Strong communication, analytical and synthetic skills
- Rigorous and a team player
- Able to work with remote sites in a matrix organization
- Proficient in Microsoft office, especially Excel
- Good skills in scripting
- Fluent English is mandatory

This is a fixed term 12month Trainee contract with Societe Generale. You will form part of the team on a full time basis. In order to apply for the Trainee position please ensure you have completed your qualification and will be available to work full time for the duration of the Trainee contract.