



THE UNIVERSITY OF HONG KONG
FACULTY OF BUSINESS AND ECONOMICS

**Authorisation Form for the Collection of Guest Ticket(s) for the
Faculty Graduation Ceremony 2014**

*compulsory fields

Section A – Personal Particulars (in BLOCK letters)

*Name in English (surname first): _____

*Name in Chinese (if applicable): _____ *HKID/Passport number: _____

*University number: _____ *Contact number: _____

*Programme/Major: _____

*Email address: _____

*Correspondence address (in BLOCK letters): _____

Section B - Authorisation

To: Faculty of Business and Economics

I, _____ (name of the graduand in English BLOCK letters) with the personal particulars as stated in Section A of this form, cannot collect the guest ticket(s) in person and hereby authorise _____ (name of the authorised person in English BLOCK letters) with HKID / passport number *(please delete as appropriate)* _____ to collect it on my behalf. I understand that the Faculty accepts no responsibility for any loss and/or damage of the guest ticket(s) once it is/they are acknowledged of receipt.

*Date: _____ *Signature: _____

***Section C – Acknowledgement of Receipt**

I, _____ (name of authorised person in English BLOCK letters), acknowledge I have received _____ guest tickets as stated in the online registration of _____ (name of the graduand in English BLOCK letters).

*Date: _____ *Signature: _____