Undergraduate Student Exchange Program Information Fact Sheet

**Address:**
NUS Business School
Mochtar Riady Building BIZ 1 2-7
15 Kent Ridge Drive
Singapore 119245
Website: [http://bba.nus.edu/](http://bba.nus.edu/)
Campus Map: [http://www.nus.edu.sg/campusmap/](http://www.nus.edu.sg/campusmap/)

**Contacts:**
(1) Ms Jessie Toh, Senior Manager, Student Exchange Program
Email: bizjthp@nus.edu.sg  Tel: +65 6516 6916  Fax: +65 6777 1296

(2) Ms Loh Hui Xian, Manager, Student Exchange Program
Email: bizlhx@nus.edu.sg  Tel: +65 6516 1485  Fax: +65 6777 1296

(3) Mr Lim Chuan Zhi Bertrand, Executive, Student Exchange Program
Email: bizlczb@nus.edu.sg  Tel: +65 6601 2422  Fax: +65 6777 1296

**Academic Information**

**Semester 1**
Term Dates: August-December
Exchange Nomination Deadline: 1 April
Exchange Application Deadline: 15 April
Application Outcome via Offer Email/Letter: Mid-June
Recommended Arrival Date: First week of August (before Friday)

**Semester 2**
Term Dates: January - May
Exchange Nomination Deadline: 1 September
Exchange Application Deadline: 1 October
Application Outcome via Offer Email/Letter: End November
Recommended Arrival Date: Second week of January (before Friday)

**Admission Requirements**
Exchange students from SEP Partner Universities must:

1. Be proficient in English language in order to benefit from their studies at NUS, as the medium of instruction in NUS is English
2. Be academically qualified for the undergraduate coursework they wish to pursue at NUS
3. Fulfill any requirements under the Student Exchange Program MOU

**Application Process**
Application for incoming exchange students are online. Please go to this website and follow instructions as stated: [https://myaces.nus.edu.sg/ngAdmForm/](https://myaces.nus.edu.sg/ngAdmForm/)

**Credit Transfer**
Exchange students are to check with their home university to ensure modules taken at NUS could be mapped back to modules taken at their home universities. One module at NUS is worth 4 credits and has a total of 39 contact hours per semester.

**Class Information**

**Learning Expectations**
Class Format: Lectures, tutorials, discussion, case study, presentations, projects
Attendance: Required
Class Participation: Part of Grade
Grading: A to F
Course Load: 39 hours per semester (3 hours a week x 13 weeks)
Examinations: Per Instructor

Areas of concentration: Accounting, Finance, Logistics & Operations Management, Management and Marketing. Please visit our website for more information on the business modules that are offered: [http://bba.nus.edu/academic-programmes/module-registration-information/general](http://bba.nus.edu/academic-programmes/module-registration-information/general)

**Note:** The ACC3XXX modules are NOT offered to exchange students.

**Student Life Information**

**Approximate Living Costs**
Housing (on-campus housing available but NOT guaranteed): S$400-S$1000 per month (depending on room type)
Living Expenses: S$450-S$950 per month
Materials: S$300 per month
Miscellaneous: S$200-S$400 per month

**Student Services Available**
Library facilities, banking facilities, postal services, computer services, telephone services, sports and recreation facilities, heath service, canteen facilities.

**Visa (Student’s Pass)**
Exchange students who have been accepted to NUS will receive instructions via the offer email/letter for the Student’s Pass application. Students who need a visa to enter Singapore will receive the scanned In-Principle Approval (IPA) letter via email from NUS Registrar’s office and can use the letter as a single-
trip entry visa. All other students will be instructed to enter on a tourist visa and then convert it to a Student’s Pass during registration.

Insurance

Compulsory Medical Insurance

Every international student must take up the compulsory NUS Health and Insurance Scheme (HINS) which is included in the Miscellaneous Student Fees (MSFs). Click on the link for information on insurance coverage. The rates for MSFs can be found at http://www.nus.edu.sg/registrar/edu/ng.html#fees

Travel Insurance

All registered NUS students (including Non-Graduating Exchange students) will be covered under a blanket travel insurance. This insurance covers students for official NUS trips taken during exchange. It is highly recommended that exchange students purchase personal travel insurance for their own travel.